



Severe Weather Emergency Procedures for Special Events

Event organizers are to ensure the following Severe Weather Emergency Procedures are provided verbally and by copy of this document to all vendors, volunteer groups and organizing staff.

1. Event organizers will establish a lead person who is responsible for determining when a severe weather warning will be issued. Weather updates will be provided to the Lead by staff via radio or cell phone (cell numbers to be circulated).
2. Weather is to be monitored by the Lead on a regular basis utilizing weather applications such as The Weather Network, Environment Canada, etc.
3. When possible, a warning will be given at least 30 minutes in advance of the approaching severe weather (high winds, lightning, heavy rain and tornadic activity)
4. The warning will be issued by delivering three (3) long blasts with the hand held air horn and where possible announced over a PA system or stage performer's sound system. At large scale events the Lead may be required to deliver the blasts of the air horn throughout the event grounds to ensure that the warning has been heard by all attendees.
5. When event organizers, vendors and volunteer groups hear the warning, all rides, performances, etc. will shut down. Attendees will be advised that the event is being shut down due to inclement weather and to seek shelter (preferably concrete buildings, vehicles, etc.) as soon as possible.
6. After the severe weather has passed, a single long blast of the air horn will signify the danger is over and the event may continue as long as no damage has occurred.